

**OFFICIAL MINUTES OF THE BOARD OF TRUSTEES  
BRADY INDEPENDENT SCHOOL DISTRICT**

The Board of Trustees for the Brady Independent School District met in regular session at 6:00 p.m. on Monday, April 16, 2018 in the school administration building. The meeting was called to order by President Brentt Raybion at 6:00 p.m.

**PRESENT** Michael Probst, Fernando Lafuente, Connie Locklear, Ed Hernandez, Brentt Raybion, Sandra Keith and Teri Trull.

**ABSENT** No one

**PLEDGE &  
PRAYER** Mr. Probst

**BOND  
PRESENTATION** Mr. Limbaugh showed a power point presentation regarding the bond election that will be shown at the “Evening with the Superintendent” town hall meetings scheduled for April 19 at the high school cafeteria and April 24 at Jacoby’s Café in Melvin. The presentation covers information from the first town hall meetings to the present time.

**AWARDS &  
RECOGNITION** **Student Recognition**  
Shona Moore, MS Principal, introduced the athletes who placed first in the MS District Track Meet. She acknowledged those athletes who were not present as well.

Kathy Edwards, HS Principal, introduced the Academic Challenge Team who placed 4<sup>th</sup> at the state competition.

**Employee Recognition**  
Employees recognized at each campus/department by their administrator for excellence in job performance are as follows.

Middle School	Kevin Bryant, Teacher/Coach
High School	Heath Parnell, Athletic Trainer/Coach

**Texas Elementary Principals & Supervisors Association Annual Award**  
Angela Bierman, BE Principal, from ESC Regin 15

**IDEAL IMPACT  
PRESENTATION** Samantha Polglase, representative for Ideal Impact has been working and training with the staff in utilizing the usage of utilities. Normally the first 9 months the company does not expect to see too much of a savings. In month 2 the district hit “basic” which is seldom done. Within the first 9 months the savings has been \$39,770.11 which is a great testament of the staff working with the program. She showed what projects were introduced during each season. Ideal Impact continues to implement new ways in which to save the district money. She complimented the staff for working in cooperation with them and the system itself. The contract with Ideal Impact is 4 years and the company will continue to monitor the project and train the staff during the 4 years.

**PUBLIC FORUM** Bobby Green, Southwest Foods Excellence, regarding the 2018-2019 budget and extension of contract with the district.

**ACTION ITEMS**

**Approve Minutes** Ms. Trull moved to approve the minutes from the March 19, 2018 regular meeting and the March 26, 2018 special meeting, seconded by Mr. Probst and the motion carried 7-0.

**Budget Amendment** Ms. Locklear moved to approve the following budget amendment as presented by Barbara Landry, Business Manager, seconded by Mr. Lafuente and the motion carried 7-0.

To amend the 2017-2018 Operating Budget as follows:

199-00-5744	Increase Estimated Revenue-Donation	\$940.95
199-36-6399	Increase Appropriation-Supplies	\$940.45

**Quarterly Investment Report** Mr. Probst moved to approve the Quarterly Investment Report ending March 31, 2018 as presented by Ms. Landry, seconded by Mr. Lafuente and the motion carried 7-0.

**Discuss & Approve Contract with Consultant for Food Service** Mr. Limbaugh presented a contract for food service consulting with Walker Quality Services, L.L.C. He stated the annual cost for their service per year is \$33,000. The major part of their services is to prepare the daily menus and train the staff. The company does cater to the smaller districts. The district would be responsible in hiring a director however, Adriana Flores who is the current Administrative Assistant does meet all the requirements to be a director. The district will still be responsible to submit all required reports. According to Walker Quality Services for every 100 meals served per day one employee is needed. Currently the district has seven food service employees however, some of the current Southwest Foods Excellence employees will be offered a position as well. Regarding SFE, a month ago representatives visited with he and Ms. Landry but it was not until Mr. Limbaugh contacted them that the district would no longer use SFE as the food service management that someone came in person to visit with him and made amendments to the renewal of the contract. The current contract with SFE requires the district to pay the SFE director a \$72,000 salary and another \$61,000 in other fees for a total of approximately \$133,000. Paying the consultant annual fee of \$33,000 saves the district \$100,000. Ms. Landry stated currently for this school year the district is in a deficit of \$91,000 with school still in session until May and summer payroll yet to be paid. There will be no revenue coming in during the summer to offset any expenditures that will come in. When the year is completed the deficit will be closer to \$120-125,000. SFE every year gives a guarantee of what would be the expense of the program but every year exceeded that guarantee. This school year the guarantee was \$97,000. Mr. Limbaugh stated the consultant would not begin until May 15 which will be a transition period for the director only at that time. Ms. Locklear moved to approve the contract with Walker Quality Services, L.L.C. for food service consulting and bring the food

service back in house per recommendation by Mr. Limbaugh, seconded by Mr. Probst and the motion carried 7-0.

**Discuss & Approve Changes to Adult Meal Prices** According to the Food Service Procurement Audit the district is not charging enough for adult lunch meals. Currently the adult lunch meal price is \$3.50. In order to be within compliance with Texas Department of Agriculture, the price should be \$3.53. If approved the price will go into effect immediately. Mr. Probst moved to increase the adult lunch meal price from \$3.50 to \$3.53 effective immediately per recommendation by Mr. Limbaugh, seconded by Mr. Lafuente and the motion carried 7-0.

**Adopt TASB Update 110** Ms. Trull moved to adopt TASB Update 110 affecting local policy BBB-Board Members-Election, seconded by Mr. Hernandez and the motion carried 7-0.

### **NEW BUSINESS/DISCUSSION**

**Board of Trustees Continuing Education Hours** Mr. Limbaugh explained due to new laws it is now required that board members continuing education hours are to be reported the last board meeting prior election day. He stated Ed Hernandez, Fernando Lafuente, Michael Probst, Brentt Raybion, Teri Trull, and Connie Locklear all exceeded the hours required in the three tiers. Sandra Keith exceeded the hours required in Tier 2 and 3 however, not in Tier 1-Legislative Update. She was unable to attend the training due to conflicts. He thanked all for their time in acquiring the hours needed.

**ACE Grant Letter** Mr. Limbaugh presented an “in support of” letter addressed to Lometa ISD regarding before/after school student care which would include grades K-8. It is a 4-year grant and it does not bind the district to continue with the care should the grant cease after the 4 years but does state the district will try to continue the care. The grant could cover a variety of areas such as early morning care before school, after school tutoring/homework, educational activities, provide bus transportation, etc. It would cost the district \$1,000 for a \$100,000 grant for each the BE and MS campuses. Technology could also be purchased with the grant. Budget would be focused not only after school activities but supplies that would stay within the district even if the grant ceases. The program would be Monday-Thursday and could even include Saturday mornings. There is not cost to the parent for the care. The only position that would need to be hires is a director. Teachers and paraprofessionals would be asked for their services and will be paid for their time. The districts involved in the shared agreement is Lometa, Evant, and Brady ISD. The letter to be signed by each board member would just be showing support of the grant.

### **DISTRICT REPORTS**

**Monthly Finance** The financial report for the month of March is as follows.  
Cash \$6,155,525.75 CD & Savings \$3,568,124.44

**CAMPUS REPORTS** No report given

## SUPERINTENDENT REPORT

**Correspondence** No correspondence presented

**Enrollment** HS-319 MS-247 BE-599 AEP-0 Total-1,165

**Random Drug Testing** HS-33 tested; 1 positive for marijuana MS-8 tested; 0 positive

**EXECUTIVE SESSION** The Board of Trustees went into executive session at 7:42 p.m. after President Brentt Raybion announced the intention of doing so in accordance with Texas Government Code, Subchapter D., Section 551.074 regarding personnel issues, Section 551.072 regarding real property, and Section 551.071 regarding legal matters.

Mr. Raybion declared the session open at 8:45 p.m.

**APPROVE RESIGNATION** Ms. Trull moved to approve the resignation of **Jocelyn Dudney** effective April 20, 2018 per recommendation by Mr. Limbaugh, seconded by Mr. Lafuente and the motion carried 7-0.

**NEW HIRES** Mr. Probst moved to employ with a probationary contract for the 2018-2019 school year **Shana Baronet** as BE Counselor and **Tammy Sheard** as BE teacher per recommendation by Mr. Limbaugh, seconded by Mr. Hernandez and the motion carried 7-0

**H.O.T ED. COOP CONTRACTS FOR 2018-2019** Ms. Locklear moved to approve for the 2018-2019 school year the following employee contracts for the H.O.T. Education Coop as presented by Connie Neal, Directory, seconded by Ms. Keith and the motion carried 7-0.

**Delyn Boyd**

**Kristin Brown**

**Sammy Crouch**

**Andrea Esse**

**Susan Hamilton**

**Jana Holubec**

**Brenda Lehmborg**

**Kristi Lewis**

**Jennifer Limbaugh**

**Terri Tobias Mathis**

**Maggie Newton**

**Tassie Spradley**

**H.O.T. ED. COOP SERVICE AGREEMENT** Ms. Locklear moved to approve the contract for services with **Barbara Hooten** for the 2018-2019 school year as presented by Connie Neal, Director, seconded by Ms. Keith and the motion carried 7-0.

**ADJOURN** Mr. Hernandez moved that the meeting be adjourned at 8:48 p.m., seconded by Mr. Lafuente and the motion carried 7-0.

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Board President

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Board Secretary